

Berkeley Social Welfare

Qualifying Paper Submission Form

Part I – Cover Memo: Complete this form with your advisor before submitting your Qualifying Paper (QP) to the Doctoral Program Chair for approval. Your QP should be submitted in the Spring semester of Year 2 in the program. You should expect a grade on your QP six (academic year) weeks after submission. For more information on submitting the QP, please see the [PhD Student Handbook: Qualifying Paper](#).

Timeline

Date QP Submitted for Approval:

Date Six Weeks after Submission:

Student Information

Student First & Last Name

Student ID (SID)#

Email Address

Phone Number

Student Appraisal of Qualifying Paper

This paper...	Meets Expectations	Exceeds Expectations
1. Clearly states the problem and its significance.	<input type="checkbox"/>	<input type="checkbox"/>
2. Elaborates upon key constructs and substantive issues.	<input type="checkbox"/>	<input type="checkbox"/>
3. Develops a thesis.	<input type="checkbox"/>	<input type="checkbox"/>
4. Distills relevant theories and/or frameworks.	<input type="checkbox"/>	<input type="checkbox"/>
5. Synthesizes and critically evaluates empirical evidence.	<input type="checkbox"/>	<input type="checkbox"/>
6. Articulates important unanswered questions.	<input type="checkbox"/>	<input type="checkbox"/>
7. Arrives at a conclusion, relevant to thesis.	<input type="checkbox"/>	<input type="checkbox"/>
8. Unpacks implications of scholarship.	<input type="checkbox"/>	<input type="checkbox"/>

Student Signature

I believe this paper is satisfactory in partial fulfillment of degree requirements.

Student Signature

Date

Berkeley Social Welfare

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Part II – Faculty Advisor Appraisal: The Faculty Advisor must provide consultation and feedback on the QP. The Faculty Advisor approves the QP before submission. Other faculty members are permitted and encouraged to help students develop their QP, but no other faculty are required to approve the paper in advance of submission. If the QP has been co-supervised (due to QP topic complexity, faculty leave, etc.), co-supervision should be clearly indicated.

Faculty Advisor Information

Primary Faculty Advisor Name

Secondary Faculty Advisor Name (if applicable)

Contributions

Briefly describe contributions to the QP by all people involved in the development of this paper. Contributions may include various dimensions of the [CRediT Taxonomy](#) or other relevant dimensions.

Has this QP, or derivative works, been developed with an intention for external distribution (e.g. publishing)? Yes No

Student and PhD Faculty Advisor affirm that they have discussed how respective contributions of individuals will be credited for contributions (e.g. authorship, acknowledgments). In brief, the understanding is:

Faculty Appraisal of Qualifying Paper

This paper...	Meets Expectations	Exceeds Expectations
1. Clearly states the problem and its significance.	<input type="checkbox"/>	<input type="checkbox"/>
2. Elaborates upon key constructs and substantive issues.	<input type="checkbox"/>	<input type="checkbox"/>
3. Develops a thesis.	<input type="checkbox"/>	<input type="checkbox"/>
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6. Articulates important unanswered questions.	<input type="checkbox"/>	<input type="checkbox"/>
7. Arrives at a conclusion, relevant to thesis.	<input type="checkbox"/>	<input type="checkbox"/>
8. Unpacks implications of scholarship.	<input type="checkbox"/>	<input type="checkbox"/>

Faculty Supervisor's Approval and Signature

I believe this paper is satisfactory in partial fulfillment of degree requirements.

Signature of Faculty Supervisor

Date