

Qualifying Paper Submission Cover Memo – PART I

The Qualifying Paper (QP) should synthesize and critically evaluate an important, broad body of literature about an intellectual question related to a social problem. The QP should distill the student’s knowledge of (a) the scope and significance of the social problem, (b) theories about the root of the social problem, (c) empirical evidence relevant to understanding and solving the problem, and (d) implications for social welfare research, practice, and policy. The QP should demonstrate mastery of the state of the evidence; it is a theoretically- and methodologically-grounded synthesis of research. It should ultimately make a compelling case for addressing a critical gap(s) in knowledge.

Students should expect a grade on their QP six (academic year) weeks after submission.

TIMELINE

DATE SUBMITTED TO GRADUATE STUDENT AFFAIRS OFFICER (GSAO):	___/___/____
DATE 6 WEEKS AFTER SUBMISSION:	___/___/____

STUDENT INFORMATION

FIRST & LAST NAME:		SID #:	
E-MAIL:		PHONE #	

STUDENT APPRAISAL OF QUALIFYING PAPER

This paper...	Meets Expectations	Exceeds Expectations
1. Clearly states the problem and its significance	<input type="checkbox"/>	<input type="checkbox"/>
2. Elaborates upon key constructs and substantive issues	<input type="checkbox"/>	<input type="checkbox"/>
3. Develops a thesis	<input type="checkbox"/>	<input type="checkbox"/>
4. Distills relevant theories and/or frameworks	<input type="checkbox"/>	<input type="checkbox"/>
5. Synthesizes and critically evaluates empirical evidence	<input type="checkbox"/>	<input type="checkbox"/>
6. Articulates important unanswered questions	<input type="checkbox"/>	<input type="checkbox"/>
7. Arrives at a conclusion, relevant to thesis	<input type="checkbox"/>	<input type="checkbox"/>
8. Unpacks implications of scholarship	<input type="checkbox"/>	<input type="checkbox"/>

STUDENT’S SIGNATURE

I believe this paper is satisfactory in partial fulfillment of degree requirements.	
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> STUDENT’S SIGNATURE	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> DATE

Qualifying Paper – Faculty Advisor Appraisal – PART II

The Faculty Advisor must provide consultation and feedback on the QP. The Faculty Advisor approves the QP before submission. Other faculty members are permitted and encouraged to help students develop their QP, but no other faculty are required to approve the paper in advance of submission. If the QP has been co-supervised (due to QP topic complexity, faculty leave, etc.), co-supervision should be clearly indicated.

FACULTY ADVISOR INFORMATION

PRIMARY FACULTY ADVISOR	
SECONDARY FACULTY ADVISOR (IF APPLICABLE)	

CONTRIBUTIONS

Briefly describe contributions to the QP by all people involved in the development of this paper. Contributions may include various dimensions of the CReDiT Taxonomy or other relevant dimensions.	
Has this QP, or derivative works, been developed with an intention for external distribution (e.g. publishing)?	Y or N
Student and PhD Faculty Advisor affirms that they have discussed how respective contributions of individuals will be credited for contributions (e.g. authorship, acknowledgments). In brief, the understanding is:	

FACULTY APPRAISAL OF QUALIFYING PAPER

This paper...	Meets Expectations	Exceeds Expectations
1. Clearly states the problem and its significance	<input type="checkbox"/>	<input type="checkbox"/>
2. Elaborates upon key constructs and substantive issues	<input type="checkbox"/>	<input type="checkbox"/>
3. Develops a thesis	<input type="checkbox"/>	<input type="checkbox"/>
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7. Arrives at a conclusion, relevant to thesis	<input type="checkbox"/>	<input type="checkbox"/>
8. Unpacks implications of scholarship	<input type="checkbox"/>	<input type="checkbox"/>

FACULTY SUPERVISOR'S APPROVAL AND SIGNATURE

I believe this paper is satisfactory in partial fulfillment of degree requirements.	
<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> SIGNATURE OF FACULTY SUPERVISOR	<hr style="border: 0; border-top: 1px solid black; margin-bottom: 5px;"/> DATE