

Berkeley Social Welfare

FIELD EDUCATION 2020-2021 CALENDAR

Field Education Days

First Year Students: *Wednesdays & Thursdays*
 Second Year Students: *Wednesdays, Thursdays & Fridays*

Fall Semester 2020		Spring Semester 2021	
New Field Instructor Training	Wednesday, September 2	Spring Field Placement Resumes	Wednesday, January 6
Labor Day Holiday	Monday, September 7	Martin Luther King Holiday	Monday, January 18
Fall Field Placement Begins	First Year students: Wednesday, September 23 Second Year students: Wednesday, September 9	UCB Instruction Begins	Tuesday, January 19
Learning Agreements Due	First Year students: Thursday, October 22 Second Year students: Friday, October 2	Presidents' Day Holiday	Monday, February 15
Veteran's Day Holiday	Wednesday, November 11	Spring Break	Monday – Friday March 22 -March 26
Thanksgiving Holiday	Thursday-Friday, November 26-27	Final Field Evaluation Due	First Year students: Thursday, April 22 Second Year students: Friday, April 23
Progress Review Due	First Year students: Thursday, December 10 Second Year students: Friday, December 11	Last Day of Spring Field Placement	First Year students: Thursday, April 29 Second Year students: Friday, April 30
UCB Instruction Ends	Friday, December 9	UCB Instruction Ends	Friday, May 7
Last Day of Fall Field Placement	First Year students: Thursday, December 17 Second Year students: Friday, December 18	Spring Semester Ends	Friday, May 14
Fall Semester Ends	Friday, December 18		

Attendance Policies:

Unless otherwise arranged, students serve eight-hour business days following the agency's regular schedule. Lunch should be taken at the same time and increments as employees and does not count toward the eight hour daily service requirement. Regular attendance and punctuality are expected even when the student is serving remotely. Days of service are officially recorded at the end of each semester on the final evaluation form.

Students are allowed the equivalent of 2 weeks of sick leave per academic year (first year students are entitled to 4 days, and second year students to 6) that do not need to be made up. Absences beyond this must typically be made up. Some students may be approved in advance for additional accommodations based upon circumstance.

Unless otherwise arranged, students are not expected to be in field placement during university break periods; if mutually agreeable, students may rearrange break periods or make up absences during these periods. Before break, students are expected to arrange for continuity of care for all clients and projects. If questions arise related to attendance or scheduling, please consult the assigned UCB Field Consultant.