

Berkeley Social Welfare

PhD Admissions Checklist

Before You Apply

Why Choose Berkeley?

- Explore Berkeley Graduate Admissions at <http://grad.berkeley.edu/admissions/choose-berkeley/>.
- Explore Berkeley Graduate Programs and Courses: Get a feel for the type of work you could be doing and classes you would be taking here! Browse the *Berkeley Academic Guide* at <http://guide.berkeley.edu/>.

Explore Berkeley Social Welfare!

- Visit our programs online** at <http://socialwelfare.berkeley.edu/academics>. Review curriculum and areas of study, Doctoral Student Handbook, Sample Programs of Study, and more! Compare similar information from other programs to aid you in your decision-making process.
- Explore doctoral faculty and their research interests** to learn more about the important work and cutting-edge research taking place here!
 - o <http://socialwelfare.berkeley.edu/faculty-profiles>
 - o <http://socialwelfare.berkeley.edu/research>
- Visit us!** Contact us to schedule an admissions advising visit: send an email to swadm@berkeley.edu; or give us a call: (510) 642-9042.

Consider Financial Aspects of Graduate School

- Begin planning for any needed financial assistance arrangements as far in advance of anticipated enrollment as possible.
- Check out tuition and required fee information, along with the variety of support resources available to Berkeley Social Welfare graduate students at <http://socialwelfare.berkeley.edu/student-funding>.

Prepare Required Application Materials

- Request/obtain required transcripts.
- Identify and contact your recommenders; verify their contact information.
- Prepare your CV/résumé highlighting your relevant teaching, research and professional experience.
- Prepare your admissions application essay statements. Download and review our guidelines and tips for “Preparing Your PHD Admissions Application Statements” at <http://socialwelfare.berkeley.edu/phd-application-process>.

Admission Eligibility Criteria

To be considered for admission to the Social Welfare PhD Program, all applicants must:

- Have a bachelor's degree or recognized equivalent from an accredited institution.
- Have a master's degree in social work or social welfare, or comparable preparation in a closely related field.
- Have a satisfactory scholastic average, generally a minimum grade-point average of B or better (3.0 on a 4-point scale) in all graduate and upper-division (typically the first 60 semester units or 90 quarter units) undergraduate coursework.
- Demonstrate evidence of intellectual and other qualifications essential to successful performance in the doctoral program, **including scores on the Graduate Record Examination (GRE)**, and examples of scholarly written work.
 - There is no minimum GRE score required. Acceptable GRE scores are from tests taken between December 1, 2012 and November 18, 2017.

International Applicants

- For international applicants from a country or political entity where English is not the official language, a satisfactory score on the TOEFL exam or other acceptable equivalent evidence of English language proficiency to do graduate work is required.
 - For the TOEFL, a minimum score of 90 is required. Acceptable TOEFL scores are from tests taken between June 1, 2016 and November 18, 2017. TOEFL tests taken after November 18, 2017, will not be valid for admission into the 2018-19 academic year.

Applicants to the Combined MSW/PHD Program

- Applicants to the [Combined MSW/PhD Program](#) do not need to hold a graduate degree, but must meet all other requirements for admission to doctoral study, **including the GRE; AND** must also meet all [Admission Eligibility Criteria for the MSW Program](#).

Application Checklist

- UC Berkeley Graduate and Professional **Application for Admission** (<https://gradapp.berkeley.edu/apply/>) fully completed and submitted online by the submission deadline: **December 1, 2017, 8:59 p.m. (PST)**.
- Non-refundable **Application Fee**: The fee for applying to the university is \$105 for domestic students and \$125 for international students. The fee is non-refundable and payment information must be provided before submitting your application.
- Transcripts from ALL college-level coursework undertaken** uploaded to "Academic History" section of the online application. Transcripts may be unofficial but **must show degrees conferred** (if any), the institution's name, and the applicant's full name. Transcripts must be legible.
- GRE and TOEFL scores** reported in online application and sent directly to UC Berkeley Graduate Admissions (**Institution Code: 4833**).
- Three **Letters of Recommendation** uploaded to online application.
- Curriculum vita/résumé** highlighting all relevant teaching, research and professional work experience uploaded to "Supporting Materials" section of online application.
- Statement of Purpose, Personal History Statement and Sample of Scholarly Written Work** uploaded to online application.